

## **CODE OF ETHICS:**

Our college is dedicated to the pursuit of truth through teaching, scholarship, and research, and is committed to excellence and integrity in all its endeavors. The Management of the college, administrative staff, faculty and other employees are expected to undertake their responsibilities on the College's behalf with diligence and professionalism and to comply with the highest standards of sincerity, honesty, and justice.

It is also expected to be respectful to the rights of others and be transparent in all transactions with members of the College community as well as with the third parties; simultaneously protecting the privacy of confidential information; and compliance with all applicable laws, rules, and regulations.

It is the bounded duty of all that they should not place their personal interests above the best interests of the College; the outward show of rudeness is also intolerable while dealing with others.

### **Scope:**

This Code of Ethical Conduct applies to all the members of the organization, including officers, and employees. It is not intended to replace, and may be supplemented by, specific College policies that have been adopted in the past and that may be adopted in the future. This Code may be amended or supplemented from time to time by the Management.

### **Purpose:**

The College has upheld and will continue to uphold the highest levels of ethics and integrity in all spheres of its activities. To this end, this Code of Ethical Conduct serves.

- ❖ To emphasize the College's commitment to ethical conduct and compliance with the law.
- ❖ To set forth basic standards of ethical and legal behavior.
- ❖ To provide reporting mechanisms for known or suspected ethical or legal violations.
- ❖ To help prevent and spot unlawful activity.

In the present complex society, the present Code serves only as a broad guideline. When we confront with ethically ambiguous situations, all should be committed to the highest ethical standards of the college and seek advice from the Management so as to ensure that this commitment is honored at all times.

**Ethical Standards:**

- All decisions and actions of the Management and the administration are to be made in the best interests of the institution and the stake holders.
  
- All the parties involved have a bounded duty to safeguard the interests of the college whenever a situation arises. They are not supposed to take an undue advantage of using the college property or information without a written permission from the authority.
- Every act covered under this code of conduct of an individual to whom these ethics are directed to, should act honestly in good faith and professionalism, further no information or property of the college be stolen or misused. The major decisions taken should be free from bias and above personal interests. It is not only means but also ends must fair.
- Trust and confidentiality are to be upheld at any cost and always act in the spirit of law. Whenever confidentiality is maintained. It is not only in service even after retirement too that confidentiality should be maintained.

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